**Rainbow After School Club**

**Contract with Parents**

# Child’s name

Parent/Carers name

* I consent for my child to attend Rainbow After School Club. I understand there are expectations and obligations relating both to the club and to myself and my child, and I agree to abide by them.
* My child will be provided with a snack and drink during the session.
* Once my child arrives at Rainbow After School Club he/she will be in the care of the club until collected and signed out by an authorised person.
* I will notify the club before the start of the session if I am collecting my child from school on a day that he/she is booked to attend the club. I understand that I will be charged for the booked session.
* I will pay promptly for all booked sessions whether my child attends or not (eg due to illness or holidays), unless I have made other arrangements with the Head of School.
* I understand that non-payment or late payment could lead to the withdrawal of my child’s place at the club.
* It is my responsibility to keep the club informed of any alterations to the information regarding my child (e.g. contact details, medical conditions, etc).
* Rainbow After School Club closes at 5.30pm. If, due to unforeseen circumstances, I am going to be late, I will contact the manager/deputy as soon as possible.
* If I do not collect my child by 5.30pm I will pay a charge of £15 to cover the costs of the staff who are legally required to supervise my child.
* If I do not collect my child by 6.30pm, and the club has been unable to reach me or any of my emergency contacts, I understand that Rainbow After School Club will contact Social Care.
* Whilst Rainbow After School Club tries to ensure the safety and security of items, I understand that it cannot be held responsible for loss or damage to my child’s property whilst at the Club.
* If there are any accidents or incidents at Rainbow After School Club involving my child, I will be informed.
* I understand that if there are incidents of bad/aggressive behavior from my child school can withdraw their place from the Club.
* If my child has an accident at the club, he/she will be treated by a responsible adult. If my child needs urgent medical treatment and I am unavailable, a member of staff from Rainbow After School Club will sign any consent forms necessary for treatment on my behalf.
* Information held by Rainbow After School Club regarding my child will be treated as confidential. However, in certain circumstances, for example if there are child protection concerns, I understand that the club has a legal duty to pass certain information on to other agencies, including Police, Social Care and health care professionals.
* I understand that aggressive and abusive behaviour towards staff will not be tolerated.
* I have read and understoodthe above terms and conditions and I agree to abide by them.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_