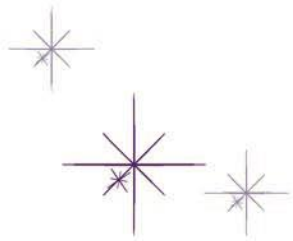




Welcome to Thackley Primary School 2023/2024



Welcome to Thackley

Dear Parents

Welcome to Thackley Primary School. Educational excellence is at the heart of what we do at Thackley, however, our pupils' happiness and well-being always comes first. We are a busy, active, happy school and we work hard to secure high educational standards. We provide an environment within which all the children in our school will be safe and comfortable, feel secure, happy and motivated and fulfil their potential.

At the heart of everything we do are our school aims:

High standards in everything we do

Skills for life

Happy memories

We believe in giving our children the best start in their educational life and ensure that all children are challenged to fulfil their potential. Our broad and balanced curriculum is carefully planned to deliver effective and challenging learning, developing inquisitive learners and fostering a love of learning within our children with resilient and positive attitudes towards their studies.

We believe that every child has unique talents which may take different forms but are equally valued and encouraged. We aim to make children aware of their own strengths and help them to learn to value the strengths of others. The children are encouraged to use their initiative, are given responsibility and are helped to develop self-confidence.

Activities including participating in sporting, cultural and artistic events, a range of educational visits, including residential, and working with our local and wider community all contribute to help make our curriculum come alive. We greatly value our partnership with parents, carers and the local community, who all help make a positive contribution to life at Thackley Primary School.

Please do not hesitate to contact us if you would like any more information.

Annette Patterson

Headteacher



Governors at Thackley

Dear Parents

Here at Thackley we have a dedicated team of Governors, Teachers, Staff and Parents who strive to provide the best possible learning experience for our children. It is our aim to give each child the highest possible level of education in a safe, friendly, happy environment, to ensure that they have reached their full potential mentally, physically and socially.

There have been many wonderful improvements made to our school over the last few years to try to make sure that your child's time at Thackley is both pleasant and productive.

I always value your comments and suggestions, so if you wish to speak to me about anything please feel free!

Kind Regards

Annmarie Malcolm

Chair of Governing Body



The Governing Body of Thackley Primary School is made up of elected Parent Governors, Local Authority Governors and Staff Governors, including the Headteacher. Governors are appointed on a four year basis.

The role of the Governing Body is to provide support and expertise to the school in helping it to develop and to meet its targets. The Governing Body helps to monitor the standards in school by acting as a critical friend and ensuring the statutory duties of a school are undertaken.

We are very fortunate at Thackley to have an active and committed Governing Body, which brings additional skills and expertise, continually provides support and contributes to the fantastic progress in school.

The three core strategic functions of Thackley Primary School Governing Body are:

1. Ensuring the clarity of vision, ethos and strategic direction of the school.
2. Supportively holding the Head Teacher to account for the educational performance of the school and its pupils.
3. Overseeing the financial performance of the school and making sure that its money is well spent.

The school's Governors are all volunteers with a varied scholastic and work background whose common interest is in ensuring Thackley Primary School remains the excellent learning environment that it is, and that it continues to improve.

Vacancies arise for new Governors from time to time. If you are interested in becoming a governor, please speak to the headteacher or the Chair of Governors.

Our Vision

A school is an exciting place to be and every school provides a unique experience. At Thackley Primary School, we want to provide the best possible experience for your child and for everybody who walks through our door. We have many aims within school but at the heart of everything, we hold close three key aims as our vision for our pupils.

These are:



High Standards in Everything We Do



Skills for Life



Happy Memories

We believe in **high standards** for all members of our school community. Our expectations apply to academic and sporting achievements, manners, behaviour, attitudes and in everything we do.

We support our children to develop **skills for life** throughout their time at Thackley. This includes developing the ability to be resilient and independent and to have perseverance, patience and compassion. We want our children to leave Thackley as responsible citizens, independent, creative thinkers and to be kind to others. It also encompasses our new Skills of Life curriculum which aims to teach a wide range of skills which prepare children for life in the real world. This includes practical skills such as tying shoelaces, basic first aid, setting a table and making a bed as well as how to be brave, deal with big emotions and to have ambitions.

Above all we want our children to leave Thackley with **happy memories**. If children are happy, feel safe and enjoy school, they learn at a far faster pace and enjoy contributing to their own development and success. We strive to make your child's years at primary school happy. We build positive, supportive relationships with our children and we enhance our curriculum with exciting trips, residential and experiences which they will remember forever.

Staffing

Leadership Team	
Annette Patterson	Headteacher
Philippa Stanworth	Deputy Head & SENDCO
Lucy Joyce	KS2 Leader
Kate Bainbridge	Designated Safeguarding Leader & KS1 Leader
Jess Orriell	EYFS Leader

Teaching and Learning Team		
Year	Teacher	Teaching Support Staff
Nursery	Sian Goodbold	Fiona Maude Robyn Flint Sophie Hopkins (NN) Karis Long
Reception	Jessica Orriell Fiona Timothy	Rosie Cox Catherine McDougall (NN)
Year 1	Michelle Haxby Kate Bainbridge Claire Wardell	Sarah Cockcroft (HLTA) Tracey Burdett (NN) Clare Barton Kerry Walker (SEN)
Year 2	Selina Ingram Charlotte Malec	Molly Donohue Harpreet Sudle Michael Ross (BSW)
Year 3	Emma Walker Rachel Hargreaves	Sarah Hanson Rachel Clegg Mrs Cordingley (SEN)
Year 4	Kayleigh Parkes Gemma O'Hara Julie Illingworth	Amanda Douglas Claire Marsay Fiona Oldham (SEN)
Year 5	Amy McCruden David Kenny	Helen Jack Kay Jeffrey Chloe Cordingley-Bruce (SEN)
Year 6	Lucy Joyce Lucy Moore	Sophie Tariq Alison Roberts
Louise Curtis - PPA Teacher		
Fiona Shiel - Learning Mentor		
Alex Shakespeare - Health & Wellbeing Mentor		
Alison Roberts - Rainbow Club Manager		

Office Team	
Jayne Preston - School Business Manager	Angela Gelder - Administrator
Tina Denham - School Bursar	Sara Horner - Administrator

Lunchtime Team		
Chloe Cordingley-Bruce - Senior Lunchtime Supervisor		
Bonita Cordingley	Becky Walker	Julie Pounder
Michelle Winn	Beth Holmes	Stacey Ashton
Deborah Brook	Lisa Sarsfield	Andrea Todd

Site Team		
David Brook - Site Manager		
Caroline Moore	Heath Webster	Joanne Snowden
Karis Long	Diane Bruce	Tracey Doran

School times

The school day begins at 8:45am. Staff will open the school gates at 8.35am Children may enter from this time and go straight to their classrooms. The gates will then be closed at 8.45am. If children arrive at school after this time they must enter through the main entrance and sign in at the office.

All children from Reception to Year 6 have a 45 minute lunchtime. There is a 15 minute break in the morning for all children and in the afternoon Reception and Key Stage One children have a 10-15 minute break. School finishes at 3:00pm for all children.

There are two nursery sessions each day. The morning session begins at 8:30am until 11:30am and the afternoon session runs from 12:00 noon until 3:00pm. At the start and end of every session, the doors will be open for 15 minutes to allow for a staggered entry and exit. This will ensure a smoother transition for everyone. We also offer a limited number of full day 30 hour places in our nursery for children from 8.30-3.00pm including staying for lunch for a small daily charge.

Admissions to Reception Class

All children in Bradford are admitted into Reception Class in the academic year in which they are five. All children begin school in September.

If you would like your child to attend Thackley Primary School please contact Mrs Jayne Preston on 01274 414437 to organise a visit to the school or attend one of our open sessions.

APS1 (Application) forms are available to download from www.bradford.gov.uk/bmdc. This form gives you the opportunity to name five schools you would like your child to attend, in preference order. The application form needs to be completed and returned to the authority at the beginning of January. Parents will be informed about places during the April before the children start school.

Thackley Primary School has an admission limit of 60. If there are more than 60 requests for places then priority is given to siblings of children already attending the school and to those children living nearest to the school. Further details about admissions can be obtained from the Local Authority (Pupil Access) on 01274 385607. Please note that not all children in our nursery are admitted to school due to number restrictions as above.

If your child is allocated a place at Thackley, you will be invited to a Parents' Meeting In the term before your child starts school at which you will have the opportunity to meet the staff and find out more about our school.

Pupil Numbers

Our standard admission number for Reception is 60.

Our Nursery admission numbers are 39 each morning and afternoon including a limited number of full time (30 hour) places.

Our Curriculum

Our school is organised into three phases. The Early Years Foundation Stage (EYFS) consist of our nursery and two Reception classes and caters for children from 3 to 5. Children then enter Key Stage 1 (KS1) from the ages of 5 to 7, moving into Year 1 and then Year 2. From the age of 7, children move into Key Stage 2 (KS2) completing Years 3, 4, 5 and 6. Children leave our school at the age of 11 to move up to Secondary School. Our classes all have children with mixed ability within them. Children will be taught in single age group classes only.

Our staff work as a team, with the Governors, to achieve the aims of our school, developing schemes of work based on agreed school curriculum policies in line with the National Curriculum. Curriculum developments, planning and review are achieved through regular meetings of the whole staff and key stage teams. Our broad and balanced curriculum provides children with the skills, knowledge and understanding they need to develop into well-rounded, informed individuals. We have a clear plan of what children should know by the end of each unit and organise engaging tasks to help them learn and remember this knowledge. We want our children to build on existing learning in order to help them know more and remember more. We share this information with parents through our knowledge organisers and the information in our knowledge showcases on the website.

Teachers plan the knowledge requirement for each subject in meticulous detail under the whole school guidance of the subject leader. We make sure that the children know the skill that they are learning and how this skill supports other skills within the curriculum. Our knowledge for each unit is sent home in knowledge organisers and this forms part of our home learning for the term. Children are quizzed on these knowledge organisers at the start of each session in our 'low stakes' quizzes. Once this testing has been done the children are given time to go back over this learning to find the facts they have forgotten. Relearning these facts allows them to be placed back into their long-term memory through their working memory; this should help them to be retrieved the next time they are needed. Regular revision of these facts and testing of the knowledge organisers is key to the children being able to retrieve the information.

Children are encouraged to participate in homework from an early stage; this includes reading, spellings and basic numeracy skills in the early years through to a more formal homework timetable in Key Stage 2.

Developing Personal, Health, Social and Citizenship Education is key to the ethos of the school. This takes many forms including assemblies, celebration of success (both academic and behaviour), the school rewards and sanctions policy, the school council and specific lessons planned to develop children's social and moral understanding.

Our school aims: High Standards in Everything We Do; Skills for Life and Happy Memories are woven through our curriculum.

Religious Education

Religious Education is a compulsory subject. The school does not have an affiliation with a particular denomination. The present syllabus is broadly Christian in accordance with national guidelines but includes the beliefs and customs of other major world faiths. Parents are able to withdraw their children from R.E. by notifying the Head of School in writing.

Each day we have an assembly during which moral values and beliefs are discussed with the children. These assemblies are led by different teachers and by the children themselves on occasion. Parents are able to withdraw their children from assembly by notifying the Headteacher in writing.

Sex Education

Relationships and Sex Education is taught as part of the Personal, Social, Health and Citizenship Education at Thackley. We have developed the curriculum in consultation with parents, pupils and staff, taking into account the age, needs and feelings of pupils.

Health Matters

Thackley is a Healthy School. At Thackley the children are allowed fruit or a healthy snack (such as a cereal bar) at playtime. KS2 children are able to buy toast and drinks at playtime. Crisps, sweets and chocolates should not be brought in as playtime snacks. Milk can be ordered each term and fruit is provided free of charge for children in the Early Years and Key Stage 1. Children have access to water and are encouraged to bring a drink of water to school every day in a plastic bottle. Glass bottles and fizzy drinks should not be sent for safety reasons. Children are encouraged to eat healthily at lunchtimes. We offer a health conscious menu or you can send your child with a healthy packed lunch.

Sport

All children participate in PE. This includes gymnastics, dance and games. Swimming is offered in Year 4. Sports Days take place in the Summer Term. We also hold a wide range of extra curricular sporting activities throughout the year and participate in many tournaments and festivals along with other local primary schools. During each school year we invite outside agencies to work with the children in school.

Extra-Curricular Activities.

Extra-Curricular activities take place before and after school. The school offers the pupils a range of opportunities to participate in extra-curricular activities. At any time there may be a range of activities depending on the time of year. We have and will continue to offer a range of clubs including sports clubs. Children involved in activities after school should always be picked up by an adult unless school have been formally notified.

Residential

Children in Year 4, Year 5 and Year 6 have the opportunity to go on a residential visit. Over the last few years this has involved trips to Whitby, Robinwood and London. All residential can be paid for over a period of time to spread the cost using Parent Pay.

Homework

At all levels within school, tasks undertaken at home should reinforce and extend learning which has taken place in school.

We greatly value parental interest and help and encouragement given at home to support children's learning. We hope that work at home is enjoyable, worthwhile and of relevance to the child. We want homework to reflect the positive attitudes to learning experienced by children in school. Anxiety and pressure should be avoided. There will be different expectations at different times in school. Staff will advise and direct parents regarding suitable activities. These may include:

- home / school reading scheme
- mental arithmetic skills
- times tables practise
- spelling activities
- research tasks relating to class topics
- Retrieval of key information from Knowledge Organisers

Care and Discipline

The values, standards and attitudes of our school community are made clear to the children by example and through discussion. High standards of manners and behaviour are expected of all children. The staff work positively together to make a happy and safe environment for all pupils. This is clearly set out in our Behaviour Policy. At Thackley the policy towards behaviour is a positive one in that we encourage and reward good behaviour. We look to celebrate achievement in all aspects of school life.

At the beginning of each school year the children will be involved in producing suitable rules to ensure a happy, busy and safe environment within their classes. Rules are set to encourage positive personal development and are not intended to be restrictive.

The class teacher is responsible for the care of the children in his/her class and deals with any day to day problems by discussion with the child, and may involve other members of the Leadership Team. If a child displays persistent anti-social behaviour, consultations may be arranged between the Headteacher, class teacher and parents, so that an attempt is made to correct matters. In rare cases of serious and persistent poor behaviour, the Headteacher has the right to exclude pupils from school.

PTA

The school has a small Parent Teacher Association that works with the school to organise events such as discos, fairs and other events for our children. These events aim to raise money so that the children at Thackley Primary School might benefit, educationally and socially, from the additional facilities provided. There is no subscription and all parents are welcome to take part and support the activities arranged.

School Council

We have a School Council who actively contribute to the development of the school. Each year the pupils vote and elect two pupils from their class to represent them at the Council Meeting and to share in the organisation of the school.

Eco Team

We have an Eco Team who meet regularly to devise ways to make our school more environmentally friendly.

Parent Helpers

A number of parents are actively involved in providing additional support to the staff and pupils within the school. If you have any help, time or expertise to offer please contact the School Office.

Parking

Thackley sees itself as part of the wider community it serves and therefore maintaining good relations with local residents is important to us. Please show consideration when parking in the vicinity of the school. Particular care is needed if parking on Renshaw Street and parents must not park on the yellow zig zags. We work closely with Traffic wardens, PCSOs and the Police who will attend at the beginning and end of the day at the request of the school or residents if safe parking is not complied to. Parents are not permitted to park in the school car park.

Walking Bus

A small group of parents have recently organised a Walking Bus. Children can join the Walking Bus at agreed points along the route. Look out for further information in school newsletters.

Special Educational Needs

We aim to provide a broad, balanced and differentiated curriculum that meets the needs of all our children. At Thackley we are committed to the principle and practice of integrating children with special educational needs into mainstream school. We look to create a happy and caring school that welcomes the child and rewards effort and achievement.

The term Special Educational Needs refers to a range of difficulties that children may have with their learning or behaviour – anything that may affect their learning. At Thackley we aim to identify children with special educational needs as early as possible so that their needs may be addressed. If a child is requiring support in school, the class teacher will work with the family to produce an IGAP (Individual Graduated Approach Plan). This will detail the support in place and set targets for the future. Regular meetings will be held with the Parents to monitor progress and the impact of the support in place. If necessary, external agencies will be involved in assessments to identify need and to provide guidance for next steps.

More details on this are available in the school's Special Educational Needs Policy and the school's Local Offer.

Disability

Our school aims to ensure that every child has full access to the curriculum and school building, irrespective of their disability, and we make every endeavour to ensure that this is put into practise.

Our building includes wheelchair access ramps, and there is also a ramp within our Nursery. We offer the following facilities for children with disabilities:-

- 3 disabled toilets with safety bars and 'grab rails'
- Allocated disabled parking space
- 1 electric wheelchair lift
- Adjustment to landing areas and rails on steps

We continually review the provision provided for our pupils and should the need arise we have access to the support, resources and expertise of a variety of specialist agencies.

These services have been widely utilised in previous years to ensure that any pupils with disabilities have successfully completed their education at Thackley Primary School.

SENCO

Our school's Special Educational Needs Coordinator (SENCO) is Miss Philippa Stanworth, who is also our Deputy Head.

School Meals

Children may have a school meal or choose to bring a packed lunch. Our healthy school meals include a variety of hot main meal choices and also salad and fruit options. **Children in Reception, Year One and Year Two are entitled to a free school lunch.** For children in years Three to Six, there is a daily charge. Meals must be paid for via ParentPay.

Attendance and Absence

At Thackley Primary School we believe that every day of your child's education matters. We expect all children to attend school punctually each day. We monitor every child's attendance carefully and will contact families to provide support if attendance falls below 96% or we have any concerns.

Reporting Absence

Parents should inform school of the reason for a child's absence on every day of absence by 8:30am either by e-mail, personal contact or telephone call. Dentist appointments will not be authorised during school time unless extensive work or emergency treatment is required. Wherever possible, appointments to see doctors etc should be made out of school hours.

If taking or returning your child from an appointment, parents should report to the school office and sign in or out using our electronic system. The information is vital in the event of an emergency evacuation of the building.

Absence due to Holidays

We are obliged by the Department for Education not to give permission for pupils to go on holiday during term time. Children will only be given an authorised absence due to exceptional and unavoidable circumstances. Holidays taken during term time may result in a Penalty Notice being issued by the Local Authority.

All applications for absence must be made in advance by completing a 'Leave of Absence Request Form'

Please note that any absence during the Y6 SATS period should be avoided. Missing school in the first few weeks in September can also be very unsettling to the child and delays the settling in process for the new year. There are also key assessments in May and June which your child will be involved in.

Exceptional Circumstances are still classified as absences and will still count towards your child's attendance figure.

Child Protection

The responsibilities for schools in the area of child protection are laid down in the Children's Act of 1989. Due to their day to day contact with individual children during school terms, teachers and other school staff are particularly well placed to observe outward signs of abuse, changes in behaviour or failure to develop. The school will alert Children's Social Care if it is suspected that a child has been abused or is at risk of abuse.

Operation Encompass

Operation Encompass is a police and school early intervention information sharing partnership. The aim is to support children experiencing domestic violence and abuse. This enables us to receive information about all police attended incidents of domestic abuse so that we can offer appropriate support to the children involved. Please contact us at school and ask to speak to a member of the Safeguarding team if you have any questions or if we can offer any support.

School Uniform

Our school has a clear dress code and encourages the wearing of our smart school uniform. The co-operation of parents in ensuring the maintenance of a full and correct school uniform is requested. The majority of our uniform items do not have logos and can be purchased at a low cost from Supermarkets etc. We also support our families by having regular uniform sales in school. Children in receipt of Free School Meals are provided with uniform vouchers to support them in purchasing their child's uniform. We have 'High Standards in Everything We Do' at Thackley and it is important that we look smart and are proud to wear our uniform.

Early Years Foundation Stage and Key Stage 1

Black trousers, skirt or black shalwar kameez
White polo shirt
Purple round neck sweatshirt or cardigan with school logo
Black or white socks or tights

Black shoes must be worn by all children

Summer Term only (optional)

Black shorts
Short sleeved shirts for KS2 or white polo shirt with school logo
Lilac gingham dresses with sweatshirts or cardigans
Black or white sandals

PE Uniform

Please note that children should come to school wearing their PE kit on their PE days.

Black or white trainers (no football boots)
Plain white T-shirt or polo shirt
Black tracksuit bottoms or leggings (Plain black, no stripes or logos)
A purple hooded sweatshirt with the school logo

Key Stage 2

Black trousers, skirt or black shalwar kameez
White shirt
School tie
Purple V neck sweatshirt or cardigan with school logo
Black or white socks or tights

STOCKISTS OF ITEMS WITH A SCHOOL LOGO

Whitakers

21 Briggate
Shipley
Bradford
BD17 7BP

www.whittakersschoolwear.co.uk

Please be aware that other suppliers are not our official suppliers so may not have the correct shade of purple sweatshirt or the correct colouring for our logo on their uniform.

Jewellery

The wearing of jewellery and nail varnish is discouraged throughout the school. A simple watch may be worn but Smart watches are not allowed.

For safety reasons, children with pierced ears may only wear studs which must be removed before PE lessons. If children are unable to remove or replace their studs themselves, they should not be worn to school on PE days.

Hairstyles - Please note that extreme hairstyles are not permitted and hair should be of a natural colour. Only small, simple hair accessories such as a clip or small headband are acceptable.

Year 4 will require swimwear. More details will be provided by the class teachers.

Nursery & Reception children do not need a PE kit in September. More details will be provided by class teachers at the start of the academic year.

All clothing MUST be marked with the child's name.

Medical Procedures

Parents whose children require vital medication within school hours are requested to follow the procedures below:

- ❖ To fill in a consent form with details of the medication and correct dosage (available from the office or can be completed online via our website).
- ❖ Personally bring and collect any medicines / drugs to school each day.

Medical and dental inspections are carried out from time to time in school by the school nurse and other professionals. Further details can be obtained from our school health adviser at Shipley Health Centre.

Emergencies

Simple first aid is given at school when necessary. If a child has an accident that requires hospital attention we will immediately arrange this and contact you straightaway.

There are a number of qualified first aiders in school. Please ensure that your contact details are correct and the school is told about any changes as soon as possible.

It is important that all parents complete the contact details section on the Arbor App and update it if any of the details change. If parents cannot be contacted the Headteacher will take the necessary steps to ensure the safety and well being of the child (in loco parentis).

No Smoking Policy

In the interests of Health and Safety there will be no smoking in our school environment, this includes the building and grounds. This is a legal requirement.

No Dogs

For Health and Safety reasons, no dogs are allowed on school grounds, unless used as an aid to visual impairment or disability. This includes dogs on a lead or being carried. May we also kindly request that dogs are not tied up and left unattended at the school gates.

School Security

At Thackley we take the issue of security very seriously. The remote entry system and digital locks ensure that all welcomed visitors are able to gain access. All visitors need to report to the School Office and are required to sign in and wear a visitor's badge.

Access to the car park is restricted to Staff only to ensure the safety of all our children.

Parents videoing/photographing school events

During the school year there will be a number of school events, productions, musical concerts and sporting events etc that parents/carers may wish to take videos/photographs of their child's involvement. The school encourages parents to take part in this activity for their personal use only. The school also takes many photographs and videos of the children which we may use on our school blogs, twitter, website and digital signage. Full details on videoing and photographs of pupils can be found in our Media Policy which can be found on the school website. It is important what you complete the Permissions section on the Arbor App to inform school of what permissions you do or do not give.

Holiday Dates

Please see the school website for holiday dates throughout the year.

Contact information

School Details

Thackley Primary School
Town Lane
Thackley
Bradford
BD10 8PJ

School Telephone Number: 01274 414437

School Fax Number: 01274 414438

E-Mail Address: admin@thackleyschool.com

Website Address: www.thackleyschool.com

Twitter: [@ThackleyPrimary](https://twitter.com/ThackleyPrimary)

Facebook: Thackley Primary School

Chair of Governors

Mrs Annmarie Malcolm

Clerk to Governors

Mrs Rachael James
School Governor Service
Future House
Bradford

Arbor

We use an app called Arbor to share information with parents via in-app texts and email.

Please download the Arbor App to ensure you receive information from school.

If your contact details change, please update your information by using the Arbor App.



Please check our website or Facebook Page for up to date details from the school. We also have a text system set up within school to keep all parents informed of any last minute updates.

Questions, Concerns and Appreciation

If you feel that you have a complaint, please speak to your child's class teacher in the first instance. If the matter cannot be quickly resolved, please refer to the schools' Complaints Policy which will guide you through the process.

The Headteacher and staff are always open to suggestions for improvements – and also to comments on what the school has done well, both generally and for individual children.

We hope our prospectus provides you with all the required information.

If there is any further information required or anything else we can assist you with, please do not hesitate to contact us.